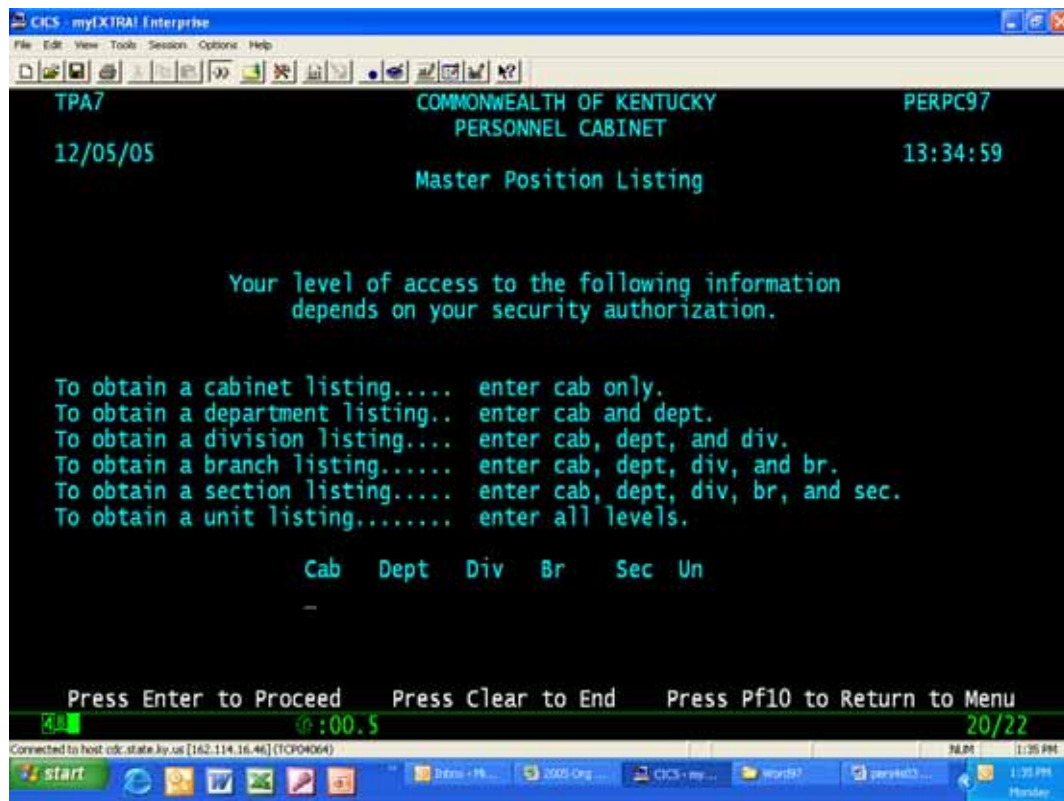


4.3 Position Control Summary (Established 1987).

The Master Position Summary printout that is sent to you once each month should be used as history only, because it is up-to-date only at the point in time that it is printed. In cases where you must make management or personnel document-processing decisions based on position control summary information, you should obtain access to CICS so you may be aware of position/personnel changes as they are made each day.

This is a summary of what is located at the back of your position control run. This first screen breaks down by the employment status code and the number of filled or vacant positions. Selecting PF6 will provide a breakdown of the merit & non-merit status by filled and vacant positions.

When you press the Enter Key, you can see a breakdown of the FLSA codes and race/sex=male/female. This file is excellent for management reporting and it is updated daily, which is an advantage to your paper listing (position control run).



Master Position Summary----Cabinet Dept Div
 (Current as of last workday P-1s were processed in Dept of Pers)
 TPGP PERPC94

-----Filled----- -----Vacant-----
 Full % of Tot Part Total Full % of Tot Part Total

Status
 Stat-M
 Stat-NM
 Detail
 Prob
 Prom
 NM-6Mo
 Pvs
 Seas LT 9Mo
 Seas GE 9Mo
 Temporary
 Emergency
 FFTL
 Scholar
 Co-op
 Inter
 Total

Clear=End Enter=FLSA-R/S Inf Pf5=New Org Pf6=Pos Inf Pf9=Pers Sys Pf10=Menu

Master Position Summary----Cabinet Dept Div
 PE5B PERPC95

Total % of Total

FLSA
 Exempt
 Non-exempt
 Total

Race/Sex

-----Male----- -----Female-----
 Total % Total % Total %

White
 Black
 Hispanic
 Asian Amer
 Amer Ind/Alask Nat
 Other
 Total

Clear=End Pf5=New Org Pf6=Pos Inf Pf7=Emp Inf Pf9=Persnl Sys Pf10=Menu

Master Position Summary----Cabinet Dept Div
 (Current as of last workday P-1s were processed in Dept of Pers)
 PE5B PERPC89

Position Merit Status

	Filled				Vacant			
	Full	% of Tot	Part	Total	Full	% of Tot	Part	Total
Pos-Status								
Merit								
Non-Merit								
Total								

Clear=End Enter=FLSA-R/S Inf Pf5=New Org Pf7=Emp Inf Pf9=Pers Sys Pf10=Menu

Master Position Summary----Personnel SysCabinet	Dept	Div
PE5B	-----Filled-----	-----Vacant-----
PERPC90	Full % of Tot Part Total	Full % of Tot Part Total

KRS 18A CLASSIFIED

KRS 18A UNCLASSIFIED

KRS 18A UNCLASSIFIED-UNGRADED

KRS 16 UNIFORMED STATE POLICE

KRS 151 CERTIFIED & EQUIVALENT

KSBD DEPARTMENT OF EDUCATION

CIVIL DEFENSE

TOTAL

PER DIEM

UNCLAS/PERM

Clear=End Enter=FLSA-R/S Inf Pf5=New Org Pf6=Pos Inf Pf7=Emp Inf Pf10=Menu